



Job Description

Position: Golf Coach

Department: BISP Golf Academy

Times

Working hours: Monday to Friday academy timings from 14.30 – 18.00 plus some morning sessions from 6:00 - 7:00am, Adults clinics and PE lessons as assigned.

Saturday 8.00 – 13.00

Sunday OFF

Report to:

Director of Golf

Job Role:

To deliver a professional, quality and fun golf coaching programme to children and adults of all abilities according to BISP Golf Academy standards and procedures.

Key Responsibilities and Tasks:

- Present a professional appearance and attitude at all times
- Maintain an excellent standard of service
- Support the Golf programme which caters for all children of all abilities, incorporating group coaching, free play, trips to the golf course and private lessons
- Assist in the preparation, organization and delivery of all Golf tournaments
- Promote the golf programme and actively aim to improve all players
- Ensure Health and safety are to the highest standard both on and off the course
- Take personal responsibility for the maintenance, repair and security of BISP equipment and the satisfactory appearance of BISP sites to ensure the meeting of player expectations
- Helping other coaches with equipment organization and storage equipment tidy
- Work as part of a team to set up, pack up, and proactively provide assistance to all players using the golf equipment each day
- To practically help with the set up of the centre at the start of the session and the pack down of the centre at the end of the session
- Help organize and host social events, and generally interact with players at all times
- Be flexible in your job role and willing to assist in all other duties, within reason, as requested by your manager and Athletics Director according to the training you have been given.
- Helping other coaches with cover/ make up sessions as requested by Golf Director and Athletics Director
- Helping Golf Director with curriculum design/session plans for the group category that has been assigned.





Personal Specification Qualifications and Experience required:

- Coach qualification (PGA, TPI or other)
- First Aid certificate valid for the duration of the contract
- Must speak English at all times
- Experience of coaching both adults and children of varying ability
- Experience of organizing Golf Events/Tournaments
- Previous customer service experience.
- Good level of playing ability

Knowledge, Skills and Abilities required:

- Ability to deliver fun, engaging, safe and informative Golf sessions
- Knowledge of Junior academies and age specific training
- Knowledge of Club Fitting
- Knowledge of Modern Launch Monitor technology
- Ability to effectively communicate with players of all ages, management, and other staff
- Ability to work well within a team and maintain effective working relationships
- Able to work on own initiative and follow verbal and written instructions.

Presentation:

- Clean and tidy appearance
- Personal Qualities: Approachable, welcoming, friendly, and enthusiastic.
- Self-motivated, Flexible and Punctual.

